

**CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
February 6, 2023
6:30 p.m.**

Present

Mayor Brady Lilja
Council President Dave McCullagh
Councilmember Gayle Best
Councilmember Angela Gupta
Councilmember Annie Noland
Councilmember Greg Prieb, II
City Attorney Michelle Daise – via Zoom
City Clerk / Court Administrator Kathy Bounds
Chief of Police Fred Grenier

Absent:

City Administrator / City Treasurer Erin Leckey

Visitor's:

Henry Born – 540 Hillcrest Road East

Call to Order

Mayor Lilja called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Mayor Lilja led the Pledge of Allegiance. All were welcomed to participate.

Public Comments:

None.

SMAC Report: Mr. Cole emphasized the importance of the city having an emergency plan in place in the event the city was ever faced with a disaster. Examples regarding a disaster were flooding from a heavy rain event impacting the dam and a chemical spill from a train derailment with tracks across from city hall. He suggested collaborating with Mid-America Regional Council (MARC) noting they are a great resource and could help the city establish a plan.

New Business:

- i. **Consider City of Lake Quivira 2023 Pay Ordinance.** Tabled for discussion in executive session.

- ii. **Consider Charter Ordinance exempting City from residency requirements for appointed officers.**

Motion: Council President McCullagh made a motion to approve a Charter Ordinance exempting the City of Lake Quivira, Kansas from the provisions of Section 15-209 of the Kansas Statutes Annotated relating to residency requirements of appointed officers and repealing Charter Ordinance No. 4. **Second:** Councilmember Prieb seconded. **Vote: 6-0. Motion carried.**

iii. **Consider Charter Ordinance exempting City from certain requirements relating to authorized signatures on City issued checks.**

Motion: Council President McCullagh made a motion to approve a Charter Ordinance exempting the City of Lake Quivira from the provisions of Section 10-803 of the Kansas Statutes Annotated relating to signatures on warrants and warrant checks and authorizing adoption of substitute and additional provisions on the same subject. **Second:** Councilmember Prieb seconded. **Vote: 6-0. Motion carried.**

iv. **Consider an Ordinance regarding authorized signatures on City checks.**

Motion: Council President McCullagh made a motion to approve an Ordinance specifying authorized signatures on city warrants and warrant checks. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

v. **Discussion regarding ongoing maintenance of City property, facilities, streets.**

Discussion will continue toward the spring as the city determines maintenance needs. Discussion ensued regarding the bidding process and if the city should bid with outside contractors and/or Q Inc. The need to establish a written contract with Q Inc. was also brought up for discussion.

vi. **Consider authorizing Olsson, Inc. to prepare all information and documents necessary to complete and submit the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) annual report.**

Motion: Councilmember Noland made a motion to authorize Olsson, Inc. to prepare all information and documents necessary to complete and submit the NPDES MS4 annual report, pay Olsson for all costs associated with such work in an amount not to exceed \$3,500.00, and to authorize the mayor to sign all required documentation. Councilmember at the **Second:** Council President McCullagh seconded. **Vote: 5-0. Motion carried.** The report is due by February 28, 2023.

- vii. **Discussion regarding dates for Fred Braun Day, Large-item pickup day, City Union Mission donations and Shred-it Event.** Councilmember Best reported the only date Waste Management has available on a Saturday in April for the large item event is on April 15th. Councilmember Best also reached out to Mr. Depew to see if the City Mission is available to collect donations on Friday, April 14th. As of this report, she is awaiting his response. It was determined the city will not hold a spring Shred-it event.

Approval of Minutes from: January 9, 2023, Regular Council Meeting. **Motion:** Councilmember Prieb made a motion to approve the minutes from the regular Council Meeting held on January 9, 2023. **Second:** Councilmember Best seconded. **Vote: 5-0. Motion carried.**

Treasurer’s Report:

The Council reviewed the January Treasurer’s Report as provided in their agenda packet and made a motion to approve it. **Motion:** Councilmember Prieb made a motion to approve the treasurer’s report as presented. **Second:** Councilmember Gupta seconded. **Vote: 5-0. Motion carried.**

Committee Reports:

Dam & Spillway Committee:

Councilmember Noland reported there is tree clearing work needed along the spillway before the rehabilitation project begins in the fall. The area is north of the dam and backs up to Renner Road (Olsson provided a rendering of the area to be cleared). An RFP will be drafted, and bids will be sought. Ideally the clearing should occur during winter months so mowing and landscaping in the area can be maintained during the spring and summer months. Councilmember Noland’s goal is to present bids for consideration at the March Council Meeting.

Land Development Committee:

Councilmember Prieb presented a bid at the January Council Meeting from Greg Bair Track Hoe Service, Inc. in the amount of \$27,640.00 for demo and clearing work on the Renner Road property. At the January meeting it was requested he obtain another bid for the work. Councilmember Prieb obtained a bid from T3 Siteworx, as requested, in the amount of \$37,574.00. He also reached out to a third company, but they did not bid the project. After comparing the two bids provided and the scope of work outlined in each, the Council decided to contract with Greg Bair Track Hoe Service. **Motion:** Councilmember Prieb made a motion to accept a bid from Greg Bair Track Hoe Service for work on the Renner Road property not to exceed \$27,640.00, subject to legal review of all documents, and authorize the mayor to sign the agreement. **Second:** Councilmember Best seconded. **Vote: 5-0. Motion carried.**

Motion: Councilmember Prieb made a motion to authorize using reserve funds to pay for the Renner Road work provided by Greg Bair Track Hoe Services if it is determined there is not a budgeted line item for it. **Second:** Councilmember Gupta seconded. **Vote: 5-0. Motion carried.**

Police Chief's Report:

Chief Grenier provided his monthly report and answered questions related to pursuit incidents on the report.

Moved from Old Business, Chief Grenier requested approval from the Council to purchase a 2023 Hybrid Police Interceptor AWD vehicle in the amount of \$50,480.00 (includes \$1,495.00 destination charge). A copy of the bid was provided to the Council. He explained the bid is from a Ford dealership in Iowa as Shawnee Mission Ford has already closed their orders for new police vehicles for the year. Money is budgeted in reserves for a new police car for \$50k. Chief Grenier reported he has a line item in his police budget to pay for overages associated with the purchase over \$50k.

Motion: Councilmember Noland made a motion to accept the proposal from Stiver's Ford for a 2023 police interceptor utility hybrid AWD for \$50,480.00 with \$50K designated to come from reserves and the difference to come from a police equipment line item. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

City Attorney's Report:

None.

Council Reports:**Councilmember Best:**

Councilmember Best: As reported in January, we learned Congress allocated 1.5 billion in grants as part of the Inflation Reduction Act for qualifying Forestry projects submitted by individual municipalities nationwide. Councilmember Best applied on behalf of the City of Lake Quivira to the KSU Forestry group who will submit an overall application on behalf of applying Kansas municipalities. Awarded funds will be distributed to participating cities by each state. Our application covers qualifying items such as identify and removal of injured or dead trees, removal of invasive cedar and bush honeysuckle, manage trees and overgrowth on our 3 main city roads, develop and implement a re-forestation program to protect our shoreline and key areas, purchase of equipment, labor and/or contractors to support forestation efforts. Gayle will keep the Council updated as she receives information. Since we are a small city without a public works department, Q Inc. was allowed to be a co-applicant with the city. This is a reimbursement program. The City and Q Inc. will pay for costs upfront with regular submittals by the City to the state for reimbursement to both entities. It is anticipated the program will start mid-2024 and cover multiple years.

Councilmember Best met with Matt Hanson of Witt O'Brien's and he shared information about Community Block Grants the city could apply for and went over the city's ARPA funds and how those funds can be spent. He will research ADA grants for the City Hall Front Terrace project.

Councilmember Best and Councilmember Prieb met with a bidder last week on the City Hall Front Terrace Project and anticipate review with 2 other bidders.

Councilmember Gupta:

No report.

Councilmember Prieb:

No report.

Councilmember Noland:

Employee performance reviews were completed on Friday. Nothing further to report.

Council President McCullagh:

No report.

Mayor's Report:

Mayor Lilja pointed out he and the Council received their annual payment of \$2. He thanked everyone for serving and for their time commitment.

Nothing further to report.

Old Business:

- i. **Consider engaging Olsson for additional testing/boring to determine source of dam leak.** Councilmember Noland and Council President McCullagh discussed the leak issue with Olsson Engineering. It was determined to wait and address the leak after work on the spillway is completed, noting that may even fix the leak.
- ii. **Consider proposal from Stiver's Ford for 2023 Police Interceptor Utility AWD for \$50,480.00.** Item moved for consideration/approval under Police Chief's report.

Executive Session:

- i. **Consider personnel matters of non-elected personnel to protect the privacy rights of the employee pursuant to K.S.A. 75-4319(b)(1).**

Motion: Councilmember Noland made a motion to recess into executive session to consider personnel matters of non-elected personnel to protect the privacy rights of the employee pursuant to K.S.A. 75-4319(b)(1) returning no earlier than 8:50 p.m. Present will be the governing body and city attorney. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Mayor Lilja called the meeting back to open session at 8:50 p.m.

Motion: Councilmember Gupta made a motion to approve an Ordinance providing for salaries and compensation for various officers and employees for the City of Lake Quivira as presented

with an amendment to the hourly wage of the City Clerk / Court Administrator. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Adjournment:

Motion: Councilmember Prieb made a motion to adjourn at 8:53 p.m. **Second:** Councilmember Noland seconded. **Vote: 5-0. Motion carried.**

The meeting adjourned at 8:53 p.m.

Respectfully submitted by:

Kathy Bounds

City Clerk



Brady Lilja - Quivira Inc., Q2 Board, Lake Quivira Foundation and Police.

Gayle Best - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.

Vacancy - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.

Dave McCullagh - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.

Annie Noland - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.

Greg Prieb - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.